FARMINGTON BOARD OF SELECTMEN

Tuesday, March 11, 2014

Chairman Ryan Morgan called the meeting to order at 6:30 P.M. with the following members present: Dennis Pike, Joshua Bell and Jessica Berry. Andrew Hufnagel was absent. Town Manager Richard Davis, Town Secretary Linda Grant, Channel 11, and members of the press and public were also in attendance.

ITEM 1: Pledge of Allegiance to the Flag

Chairman Ryan Morgan led those present in the Pledge of Allegiance to the Flag.

ITEM 2: To Hold a Public Hearing on the Community Development Block Grant (CDBG) Application for 82 High Street, Phase II

Town Manager Richard Davis reviewed the Letter of Intent (LOI) that the 82 High Street Board members are submitting to the Department of Economic and Community Development (DECD) for the Community Development Block Grant (CDBG) Housing Assistance program to begin Phase II of this project. He stated that the 82 High Street Board members requested this Public Hearing to provide information and elicit comments regarding the project.

Code Enforcement Officer Steve Kaiser explained that this Public Hearing is required as part of the CDBG application process. He stated that the 82 High Street Board successfully completed the Phase I mobile home rehabilitation project in 2012, and the Phase II project will provide sewer, water, and natural gas utilities within the "82 High Street" community, which comes at an opportune time considering the problems the community has been experiencing with the old sewer lines this winter. Mr. Kaiser reviewed the project, which includes installing: a 4" water main along with 1" copper service lines with curb boxes; an 8" SDR 35 sewer main together with 6" SDR 35 service lines and five manholes; and a 2" CTS natural gas line together with 1" CTS service lines with meter lock stops. He stated that these utilities will be installed along Sawtelle Lane, which will be repaired following the utility installation by repaying with 2" binder. Mr. Kaiser further stated that the utilities will service the existing mobile homes, apartment buildings, and any planned unit replacement, as well as any future development. He pointed out that the LOI is due March 14th, and if it is accepted, they will be invited to submit an application, with said application being due May 2^{nd} . If the application is accepted, the construction will begin in 2015.

Chairman Ryan Morgan opened the Public Hearing under Item 2 at 6:35 P.M.

ITEM 2: To Hold a Public Hearing on the Community Development Block Grant (CDBG) Application for 82 High Street, Phase II (Cont.)

Fenwick Fowler, Chairman of the Development Committee of the 82 High Street Board, introduced Property Manager Rachel Jackson-Hodsdon, and Committee member Erick Apland. Numerous other Committee members were also present. Mr. Fowler stated that they are in the last stage of redevelopment and will be phasing the project in over time. He pointed out that 82 High Street was developed 25 years ago in as inexpensive a manner as possible to retain its affordability status. He further pointed out that the apartment units are not suitable for rehabilitation, so the infrastructure improvements will help the redevelopment project move forward.

Chairman Ryan Morgan closed the Public Hearing at 6:37 P.M.

Dennis Pike complimented the group that 25 years ago assumed responsibility for making the property more efficient. He pointed out that prior to the project's existence, 37% of all law enforcement activities in the Town of Farmington were associated with that area.

Dennis Pike moved to authorize and support the application for the CDBG Grant for the 82 High Street Project Phase II; Jessica Berry seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Hufnagel)

Ryan Morgan stated, for the record, that he has distanced himself from this application as he represents the Town on this Board.

ITEM 3: To Hear a Report on an Opportunity to Fund Broadband Expansion

Richard Davis stated that he became aware of this grant funding opportunity through an article that appeared in the February 21st issue of the Maine Municipal Association (MMA) Legislative Bulletin. Mr. Davis reviewed the article and the potential such an economic development tool would mean for Farmington businesses and residents. He reported that Steve Kaiser, with input from the Public Utilities Commission and University of Maine System, was very helpful in drafting the requested Statement of Interest (SoI), which was submitted to the FCC by the March 7th deadline. Mr. Davis stated that there is no obligation on the part of the Town by submitting the SoI. The Board discussed the opportunity, with Mr. Kaiser contributing to the discussion.

ITEM 4: To Receive for Review the updated *Town of Farmington All-Hazards Emergency Operations Plan*

Richard Davis handed out and reviewed the Town's Emergency Management Ordinance that was adopted in March, 2006. He explained that in performing the required periodic review of the *Emergency Operations Plan*, it was discovered that it needs to be updated.

ITEM 4: To Receive for Review the updated *Town of Farmington All-Hazards Emergency Operations Plan* (Cont.)

Mr. Davis reviewed the recommended updates, pointing out that there are very few operational differences between the update and the original document that was adopted on December 12, 2006. Mr. Davis asked the Selectmen to review the draft proposal and he will place an Item on the Selectmen's March 25th meeting agenda for their adoption consideration.

ITEM 5: To Discuss the Installation of Automatic Door Openers at the Municipal Building front Entrance

Richard Davis explained that he researched this project at a request from the Selectmen several meetings ago, with funding to come from the ADA Reserve account. He stated that through that research it has come to his attention that due to the potential cost of \$6,700+, the project should be put out to bid. He reported that the ADA Reserve account currently has a balance of \$6,600, with \$2,500 to be added if approved at Town Meeting. Specifications for the bid, as well as the possibility of grant money was discussed, which Mr. Davis will check into.

Dennis Pike moved to authorize the Town Manager to proceed with the bid process for installation of automatic door openers at the Municipal Building front entrance, and to accomplish said project this year from the ADA Reserve account, providing there are sufficient funds in said account; Jessica Berry seconded.

VOTE	AFFIRMATIVE	4	ABSENT	1	MOTION CARRIED			
	(Hufnagel)							

ITEM 6: To Consider the Application of Kim Richards to Serve on the Recreation Committee

Town Secretary Linda Grant reported that there is a 2016 term vacancy on the Recreation Committee that needs to be filled.

Dennis Pike moved to appoint Kim Richards to fill a 2016 term vacancy on the Recreation Committee; Joshua Bell seconded.

VOTE	AFFIRMATIVE	4	ABSENT	1	MOTION CARRIED			
	(Hufnagel)							

ITEM 7: To Approve the Minutes of February 5, 11, and 25, 2014

Dennis Pike moved to approve the minutes of February 5, 11, and 25, 2014; Jessica Berry seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Hufnagel)

ITEM 8: To Discuss Other Business

- A) Richard Davis reported that Public Works Shop Manager Greg Soule has informed him that he intends to retire at the end of October this year. Mr. Davis stated that he will be researching replacement options and have those and his recommendation for how to fill the position ready for the Selectmen to review at a future meeting.
- **B**) Dennis Pike pointed out that this has been the most difficult season in this century and probably since the late 1970's or early 1980's as far as frost disruption, ie. heaves and potholes.
- **C)** Joshua Bell asked for the status of the Business Friendly application. Richard Davis stated that there has not been a chance to revisit the application process, but he anticipates it will be picked up again this spring for a fall submittal.
- **D**) Joshua Bell generated a discussion regarding new Farmington signs.
- E) Ryan Morgan encouraged all of the Selectmen to attend the school budget Public Hearing. Richard Davis will check on the date and time and let the Selectmen know via email.
- F) Dennis Pike encouraged attendance at Town Meeting on Monday, March 24th at 7:00 P.M. at the Community Center. Richard Davis stated that the annual Town Reports is now available here at the Municipal Building, as well as numerous area businesses.

There being no further business to come before the Board, **Dennis Pike moved to adjourn at 7:05 P.M.; Jessica Berry seconded.**

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Hufnagel)

Minutes respectfully submitted by Linda H. Grant and Lucinda J. Gelinas.

Stephan M. Bunker – Secretary